



ADUR & WORTHING  
COUNCILS

Date Not Specified

**Joint Governance Sub-Committee**

<b>Date:</b>	<b>20 August 2019</b>
<b>Time:</b>	<b>6.30 pm</b>
<b>Venue:</b>	<b>QEII Room, Shoreham Centre, Shoreham-by-Sea</b>

**Committee Membership:**

**Adur District Council:** Councillors; David Balfe, Kevin Boram (Adur Chairman) and Brian Coomber

**Worthing Borough Council:** Councillors; Rebecca Cooper, Lionel Harman (Worthing Chairman) and Steve Wills

**Agenda**

**Part A**

**1. Election of a Chairman**

To elect a Chairman for the duration of the meeting.

**2. Declarations of Interest**

Members and Officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services for this meeting.

**3. Procedure for the Meeting** (Pages 1 - 2)

To agree the procedure for the meeting, a copy of the proposed procedure is attached as item 3.

**4. Allegation of a Breach of the Code of Conduct by Cllr Sean McDonald**  
(Pages 3 - 32)

To consider a report by the Monitoring Officer, copy attached as item 4.

**5. Exclusion of the Press and Public**

In the opinion of the Proper Officer the press and public should be excluded from the meeting for consideration of the following items. Therefore the meeting is asked to consider passing the following resolution:

‘that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting from the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A to the Act indicated against the item.’

**Part B Exempt Reports - Not for Publication**

**6. Allegation of a Breach of the Code of Conduct by Cllr Sean McDonald - Exempt Appendix 3 & 4** (Pages 33 - 62)

To consider a report by the Monitoring Officer, copy attached as item 6.

**Recording of this meeting**

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Neil Terry Senior Democratic Services Officer 01903 221364 neil.terry@worthing.gov.uk	Susan Sale Solicitor to the Councils & Monitoring Officer 01903 221119 susan.sale@adur-worthing.gov.uk

**Duration of the Meeting:** Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.